

Planning and Development Fee Schedule

Refer to Bylaws 960, 1047 and 1050

| Description | Fee |
|---|--|
| Residential Development Permit Fees | |
| Development without a permit | Double the application fee |
| Single Family Dwelling | \$200.00 |
| Two Family Dwelling/Duplex | \$250.00 |
| Triplex | \$300.00 |
| Fourplex | \$350.00 |
| Apartments, Row Housing, Condominiums | \$350.00 + \$50.00/unit |
| Garages, Additions | \$75.00 |
| Other Accessory Buildings and/or Structures (Sheds, Decks, Retaining Walls, Fire Pits, BBQ) | \$50.00 |
| Secondary/Garden Suites | \$200.00 |
| Development Permit Revisions/ Extensions (max. 6 months) | Half the application fee |
| Commercial, Industrial & Institutional Development Permit Fees | |
| New Development, renovations, façade improvements | Minimum base fee \$200.00, plus \$2.00/m ² of total floor area |
| Change of Use (Commercial, Industrial or Institutional) | \$100.00 with or without minor renovations |
| Development Deposits: (In addition to the Development Permit Fee) | |
| Single Family Dwelling | \$2,000.00 |
| Duplex | \$2,500.00 |
| Manufactured Home (Subdivision) | \$1,000.00 |
| Manufactured Home (in Manufactured Home Park) | \$150.00 |
| Garage | \$500.00 with back lane \$1,000.00 no back lane |
| Addition to Residential Building (Note: no deposit required for attached decks or Manufactured Home in a Park) | \$250.00 – Less than 40m ² (430 ft ²) \$250.00 + \$6.00/m ² – Greater than 40m ² |
| Commercial/Industrial or Institutional Buildings | \$5.50 per m ² of total floor area to a maximum of \$20,000.00 plus, \$100.00 per lineal meter of lot/parcel frontage to a maximum of \$20,000.00 plus additional security for landscaping or other conditions, as may be required to a maximum of \$20,000.00. |
| Multi-Family Residential | \$500 per unit to a maximum of \$20,000.00 plus, \$100.00 per lineal meter of lot/parcel frontage to a maximum of \$20,000.00, plus additional security for landscaping or other conditions, as may be required to a maximum of \$20,000.00. |
| Landscaping, Tree Clearing, Parking, Storage, Lot Grading, or Similar Permits | \$5.00 per m ² of land affected, to a maximum of \$20,000.00 |

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|--|---|
| Home Occupations | |
| Type A – Home Office | \$50.00 |
| Type B – Home Craft | \$50.00 |
| Type C – Home Day Care | \$75.00 |
| Type D – Home Business (approved by Development Authority) | \$75.00 |
| Type D – Home Business (approved by MPC) | \$200.00 |
| Type E – Bed and Breakfast | \$100.00/unit |
| Demolition: | |
| Commercial, Industrial or Institutional | \$250.00 |
| Residential Accessory Building(s) | \$30.00 |
| Residential 1, 2, 3 & 4 Family units | \$100.00 |
| Residential greater than 4 units | \$200.00 |
| Signage: | |
| Billboard Signs | \$200.00/sign |
| All other Signs | \$50.00/sign |
| Variance of Standards and Leave as Built: | |
| Pre-development Variance of Standards | |
| Up to 10% (Reviewed by Development Authority) | \$100.00 |
| Up to 33.33% (Reviewed by MPC) | \$250.00 |
| Greater than 33.33% (Reviewed by MPC) | \$1,500.00 |
| Post-development Proposed "Leave as Built" | |
| Non-compliance up to 10% (Reviewed by Development Authority) | \$500.00 |
| Non-compliance up to 33.33% (Reviewed by MPC) | \$2,500.00 |
| Non-compliance greater than 33.33% (Reviewed by MPC) | \$5,000.00 |
| Development/Subdivision Appeal | |
| Application Fee | \$250.00 |
| Amendment to Planning Documents: | |
| Land Use Bylaw | \$1,000.00 |
| Statutory Planning Documents (MDP & ASP's) | \$1,000.00 |
| Requests for Letter of Compliance: | |
| Single Family Residential Compliance | \$50.00 (3 – 5 working days) \$100.00 (rush 1 – 3 working days) |
| All Other Compliance | \$100.00 (3 – 5 working days) \$200.00 (rush 1 – 3 working days) |

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|---|--|
| Property File Search (Historical Search, Phase 1 Environmental Search) <i>Non-FOIP requests:</i> | |
| Residential | \$50.00/lot |
| Commercial, Industrial or Institutional | \$100.00/lot |
| Miscellaneous Services/Charges: | |
| Development Agreements | \$250.00 + \$10/lot |
| Development Agreements Revisions | \$50.00/revision or change to schedule at developer's request |
| Road Closure Application | \$500.00 |
| Municipal Reserve Disposal (Applicant's Request) | \$500.00 |
| Billboard Leases | \$1,000.00/year/side |
| Zoning Certificates | \$30.00 |
| Copies of Planning Documents | Cost per page as per photocopy policy |
| Encroachment Agreements (Roads & Utility Right-of-Ways): | |
| Minor – 15 m ² or less | \$250.00 |
| Major – Greater than 15m ² | \$500.00 + an annual fee of assessed value from the land in which the encroachment comes from multiplied by the area of the encroachment divided by 10 |
| Subdivisions | |
| Subdivision Applications | |
| Commercial & Industrial | \$500.00 + \$100.00/lot created |
| Residential | \$500.00 + \$100.00/lot created |
| Subdivision Endorsement | |
| Commercial & Industrial | \$100.00/lot created |
| Residential | \$100.00/lot created |
| Condominium Subdivision & Endorsement | \$40.00/unit |
| Extension to Subdivision Endorsement | |
| Up to 6 Months | \$250.00 |
| 6 Months to a Year | \$500.00 |
| Revision to Subdivision Approval | \$250.00 |

Technical Services Fee Schedule

Refer to Bylaw 1050

| Service | Description | Fee |
|---|--|---------|
| HARD COPY | | |
| Mapping | | |
| Line Maps (As-built section, Utility, etc.) | 8 1/2x11 (colour or B&W) | \$2.50 |
| | 11x17 (colour or B&W) | \$3.00 |
| As-Builts Plans | 24x36 (B&W) | \$10.00 |
| Town Maps | 21x60; 24x60 (Colour line map) | \$10.00 |
| Town Maps | 30x72 (Colour line map) | \$15.00 |
| Map Books | Civic Address 8.5x11 (Colour line map) | \$15.00 |
| | Utility 11x17 (142 sheets) (Colour line map) | \$50.00 |
| Custom Mapping/Consultation | | |
| Mapping/hr | minimum 1/2 | \$35.00 |
| Consultation/hr | minimum 1/2 | \$35.00 |
| Plotting Color Maps/Drawings | Bond Paper per ft ² | \$0.75 |
| | Glossy Paper per ft ² | \$1.50 |
| | Ink per ml | \$1.00 |
| | Additional Layer (per theme) | \$5.00 |
| Aerial Photo (Ortho-rectified) | | |
| Small (from MapGuide) | up to 11x17 (colour or B&W) | \$10.00 |
| | each additional layer (colour or B&W) | \$5.00 |
| Large | 24x60 bond (colour or B&W) | \$40.00 |
| | 24x60 Semi-Glossy (colour or B&W) | \$50.00 |
| Customized | Setup/Preps Fee/hr (min. 1/2 hr). | \$35.00 |
| | Bond Paper/ ft ² | \$0.75 |
| | Glossy paper/ft ² | \$1.00 |
| | Additional layer (per theme) | \$5.00 |
| | Ink per ml | \$1.00 |

Technical Services Fee Schedule

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| Service | Description | Fee |
|--|---|------------------------|
| DIGITAL | | |
| Burning CD | per CD | \$3.00 |
| Scan to File Colour or B&W | On CD per Sheet | \$10.00 |
| Aerial Photo (Ortho-rectified) | | |
| High resolution Mr Sid format (2001) | 1.0m Resolution (entire Town) | \$100.00 |
| | 0.25m Resolution (entire Town) | \$200.00 |
| High Resolution Tiff format(2001) | 1.0m Resolution (Entire Town) | \$100.00 |
| | 1.0m Resolution (per 3x4km grid) | \$15.00 |
| | 0.25m Resolution (Entire Town) | \$200.00 |
| | 0.25m Resolution (per 3x4km grid) | \$25.00 |
| | Tiff format - per 1/4 Sec. OR Km ² | \$15.00 |
| Auto CAD Drawings | | |
| As-Builts | per sheet (24"x36" printed 1:1) | \$50.00 |
| Street (Base Map) | Entire Town Dwg format | \$250.00 |
| | each additional layer | \$25.00 |
| | Contours / Deep Utility -per Km ² | \$20.00 |
| PDF format | | |
| As-Builts | per sheet | \$2.50 |
| Other maps (civic, zoning, contour, legal, etc.) | Entire Town / City | Free over the internet |
| Utility sheets | per sheet | \$2.50 |